

### Site Manager

In your application, please demonstrate how you meet the following criteria

Attributes	Essential	Desirable	Evidence
<p><b>Work related experience and associated skills</b></p>	<ul style="list-style-type: none"> <li>• Relevant facilities/site management qualification or equivalent demonstrable experience</li> <li>• Health &amp; Safety qualification (e.g. IOSH, NEBOSH or equivalent) or willingness to work towards.</li> <li>• Experience managing a site, facilities, or estates environment.</li> <li>• Experience at managing cleaning teams</li> <li>• Managing contractors and external providers</li> <li>• Health &amp; safety compliance and statutory inspections</li> <li>• Working with risk assessments and safe systems of work.</li> <li>• Experience of managing statutory compliance checks (eg fire safety, legionella, asbestos, gas, electrical).</li> <li>• Clean driving licence</li> </ul>	<ul style="list-style-type: none"> <li>• Facilities Management qualification (eg IWFM level 3 or above)</li> <li>• First Aid at Work</li> <li>• Fire Safety</li> <li>• Asbestos Awareness training</li> <li>• Experience in an education setting</li> <li>• Experience of managing large or complex sites</li> <li>• Project management experience</li> </ul>	<ul style="list-style-type: none"> <li>• Letter of application</li> <li>• Interview</li> </ul>
<p><b>Personal Skills/Specialist Knowledge</b></p>	<ul style="list-style-type: none"> <li>• Strong leadership and people management skills</li> <li>• Knowledge of health and safety legislation</li> <li>• Understanding of facilities management systems</li> <li>• Excellent organisational and planning skills</li> <li>• Strong communication and interpersonal skills</li> <li>• Ability to manage competing priorities</li> <li>• Understanding of safeguarding responsibilities within an education setting.</li> <li>• IT literacy (email, digital record keeping, compliance management systems)</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of school compliance frameworks</li> <li>• Understanding of safeguarding in education settings</li> <li>• Experience compliance software systems</li> </ul>	<ul style="list-style-type: none"> <li>• Letter of application</li> <li>• Interview</li> </ul>



**Longdendale**

HIGH SCHOOL

**Personal Qualities**

- Professional, reliable, and trustworthy
- Proactive and solution-focused
- Calm under pressure
- High standards and attention to detail
- Flexible and adaptable
- Strong sense of responsibility
- Committed to safeguarding and student safety