**PERSON SPECIFICATION**

**Post: College IT Network Manager**

**Responsible to: Head of IT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Desirable** | **Essential** | **Method of Assessment** |
| **Qualifications and Training** |
| 1. A level or Level 4 qualification, preferably in a related subject such as IT, Computing etc.
 |  | ✓ | Application |
| 1. Recognised IT qualification.
 | ✓ |  | Application |
|  |  |  |  |
| **Knowledge, Experience and Technical Skills** |
| 1. Experience of MS Server and Active Directory administration
 |  | ✓ | Application/Interview |
| 1. Experience of managing or leading a technical team.
 |  | ✓ |
| 1. Experience of administrating cloud-based technologies, such as Office 365 or Google.
 |  | ✓ |
| 1. Experience of cyber security best practise protocols.
 |  | ✓ |
| 1. Experience of working in an educational environment.
 | ✓ |  |
| 1. Experience of set up and support of network infrastructures.
 | ✓ |  |
|  |  |  |  |
| **Personal Qualities, Abilities and Skills** |
| 1. A willingness to travel between multiple Trust sites.
 |  | ✓ | Application/Interview |
| 1. Good presentation skills
 | ✓ |  |
| 1. Adaptable and able to pick up new techniques with a desire to stay updated on current and new technologies.
 |  | ✓ |
| 1. Experience in leading IT projects or installations.
 |  | ✓ |
| 1. Experience in managing or leading staff.
 |  | ✓ |
| 1. Excellent interpersonal and communication skills.
 |  | ✓ |
| 1. Ability to explain complex technical scenarios in a clear way.
 |  | ✓ |
| 1. Ability to work effectively with staff across organisational boundaries.
 |  | ✓ |
| 1. The ability to comply with the requirements needed to perform this role in relation to working with children, young people and vulnerable students.
 |  | ✓ |
| 1. Awareness of risk assessments within health & safety responsibilities.
 |  | ✓ |
| 1. Good time keeping and attendance record.
 |  | ✓ |