



Person Specification – Kitchen Assistant

Category	Essential	Desirable	Method of Assessment
Physical	<ul style="list-style-type: none">• Enjoy multi-tasking in a busy fast-changing environment		Application Form
Qualifications	<ul style="list-style-type: none">• Basic literacy and numeracy skills		Application Form
Experience	<ul style="list-style-type: none">• Ability to carry out general duties as detailed in the Job Description.	<ul style="list-style-type: none">• Relevant experience of working within a catering team in a school environment would be advantageous.	Application Form and Interview
Training	<ul style="list-style-type: none">• Ability to complete tasks in line with health and safety procedures• Willingness to undertake COSHH and relevant Health and Safety training, including food hygiene	<ul style="list-style-type: none">• Health & Safety training.• COSHH training• Food Hygiene training	Application Form and Interview.
Special Knowledge		<ul style="list-style-type: none">• Experience of working in a catering environment is desirable	Application Form and Interview.
Disposition	<ul style="list-style-type: none">• Excellent time keeping• Reliable.• Be flexible to the changing demands of the post.• Enthusiasm and ability to use initiative• Self-motivation, reliability, and hard-working nature.		Interview

Practical and Intellectual Skills	<ul style="list-style-type: none"> • Ability to manage time effectively to complete tasks to a high level. • Must have high hygiene standards and a willingness to pay attention to detail. • Ability to prioritise work. • Able to work with minimum supervision. • Ability to work within a team • Able to communicate clearly, understand and follow instructions • Must be able to demonstrate the school's core values and in particular act with integrity and approach all duties in a professional manner. • Able to comply with Trust policies and procedures. 		
Legal Requirements	<ul style="list-style-type: none"> • Satisfactory Enhanced Disclosure and Barring Service Check. 		