# Astley Sports Village

##### Job Description – Sport & Physical Activity Activator

**1. INTRODUCTION**

**1.1 NAME OF POSTHOLDER**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.2 JOB TITLE**: Sport & Physical Activity Activator

**1.3 JOB PURPOSE:** To Inspire, engage, and support children, adults and families to participate in sport and physical activity. Encouraging lifelong healthy habits, improved wellbeing and stronger community connections. This role focuses on delivering fun, inclusive and accessible activities that break down barriers to participation and promote active lifestyles.

**1.4 Line Management**: Reporting to – Director of Stamford Park Trust Sport & Community

Responsible for - No line manager responsibility

**1.5 Liaising With:** Director of Stamford Park Trust Sport & Community, ASV Gym & Customer Team, Stamford Park Trust Senior Management, external agencies and clubs.

**1.6 Salary Scale**: Band C

**1.7 Working Time:** Casual Role

* 1. **CRB Disclosure** Enhanced

**Level:**

**2. Duties and Responsibilities**

The duties listed below together with other such duties falling within the remit of the post as may be required.

2,1 Plan, deliver and evaluate a variety of physical activity and sport sessions for children and families within our dual used venues and also within our outdoor spaces within our local community.

2.2 Act as a positive role model, encouraging confidence, teamwork, and enjoyment of physical activity.

2.3 Support children and families who may be inactive or facing barriers to engagement, ensuring activities are inclusive and accessible.

2.4 Promote healthy lifestyles and provide guidance on the benefits of regular physical activity.

2.5 Collect and monitor attendance data, feedback and impact measures to report on program outcomes

2.6 Help organise community events, family activity events and our holiday provision

2.7 Build strong relationships with parents, carers and community stakeholders to sustain engagement and program aims.

2.8 Keep up to date with safeguarding, health and safety along with first aid procedures to ensure a safe and positive environment at all times.

**3. Corporate Responsibilities**

3.1 Attend training courses and team meetings as directed by Director of Stamford Park Trust Sport & Community

3.2 Ensure high levels of professional conduct at all times with particular reference to punctuality, dress, presentation and uphold the public image on Astley Sports Village & Stamford Park Trust at all times.

3.3 Carry out promotional activities as directed by the Director of Stamford Park Trust Sport & Community

3.4 Carry out all duties with full regard to Astley Sports Villages health and safety policies and procedures.

**4. COLLEGE ETHOS**

4.1 Play a full part in the life of the school community, supporting its distinctive mission and ethos and encouraging staff and students to follow this example.

4.2 Promote actively the Trusts corporate policies.

4.3 Comply with the health and safety policy and undertake risk assessments as appropriate.

4.3 All staff at Stamford Park Trust, teaching and support, have a crucial role to play in setting standards. Through a professional, caring and sensitive approach based on mutual respect, we achieve a great deal. In particular, we expect all staff to be committed to our Trusts aims and to play an active part in our initiative.

**5. SIGNATURES**

The organisation will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

Signed .......................................... Signed.....................................

Dated ........................................... Dated……...............................

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(Post Holder) (Director of Sport & Community)